

DRAFT
Minutes of Horsington Parish Council Meeting held at St Margaret's Hall on
Thursday 14th May 2015

As this was the first time that The Parish Council had met since the sad news that Mrs June Wood had passed away Councillors expressed their gratitude for all her work over the years and sent their condolences to her family for their loss.

Public Forum: None.

All Councillors signed Acceptance of Office forms.

1. **Election of Chairman:** Mrs J Pyne was proposed by I Snowden and seconded by Mrs A Clayton.
2. **Election of Vice Chairman:** I Snowden was proposed by Mrs J Pyne and seconded by Mrs A Clayton.
3. **Election of Committees:** It was agreed that all Councillors would be members of the Play Area and Cemetery committees.
4. **Members present:** Mrs J Pyne (Chairman), Mrs A Clayton, I Snowden, Mrs B Mann & S Hawkins.

Public present: D Chapman (Clerk).

Apologies: None.

5. **Declarations of interest /dispensations: None.**
6. **To approve draft minutes as a correct record of meeting held on 9th April** – proposed by Mrs J Pyne and seconded by S Hawkins.

7. Matters arising from previous minutes:

1. I Snowden reported that he had not spoken to Mr Hodges about the wall at the Churchyard yet. Mrs B Mann reported that she had spoken to Mr Hodges and that had promised to make the minor repairs when the weather was suitable.
2. Mrs A Clayton referred to item 149-2 and stated that she and Mrs Mann had sent their apologies before the meeting. It was stated that the April meeting, including the Annual Parish meeting, was usually on the second Thursday of April but that the date should be confirmed at the March meeting in future.
3. Clerk reported that an enquiry had been made about when the pothole in the car park at the School would be repaired. S Hawkins stated that the work would be done during the school summer holidays as the car park would need to be closed while the work was being done.

8. Vacancy for Councillor: It was agreed to advertise the 2 positions on the Parish notice boards, in the next edition of the Villager newsletter and on the Parish Council page of the Village Hall website.

9. Planning:

Applications:

1. 15/01343/FUL & 1501344/LBC Mr P Longman, Horsington Grange, Rectory Lane, Horsington – erection of orangery and kitchen conservatory –confirmation of Parish council response – **no objections.**
2. 15/0169/FUL & 15/01697/LBC Mr & Mrs R Martin, Serts Place & Chutenbunny, Stowell Hill, Horsington – erection of sunrooms to cottages including an opening from each cottage to proposed sunrooms – confirmation of Parish Council response – **no objections.**

Determinations: None.

Other: None.

10. Finance:

1. Cheques authorised:

000962 £716.28 Broker Network Ltd – Insurance 2015/2016

000963 £408.00 (including VAT) Westree Company – Replacement tree at Pond.

000964 £79.60 HM Revenue & Customs – PAYE on clerk's salary April – June 2015.

000965 £440.74 D Chapman – Salary & expenses April – June 2015.

000966 £50.00 D Vanstone – Audit of accounts 2014 / 2015.

000967 £245.00 S P Collins – maintenance work at Cemetery Jan – April 2015including cleaning of Chapel for funeral service.

000968 £480.00 S Hawkins – cutting grass at large Play Area, Churchyard, and memorial and purchase of paint for equipment in small Play Area.

2. **Money Received:** £84.00 for the a monument on grave 152 R Morse, £9,480 SSDC Precept 2015 /016& £53.24 HMRC Vat repayment for 2014/ 015.

3. **Review Internal Audit Controls:** The internal audit controls were reviewed and agreed.

4. **Complete Annual Audit Return:** The Audit Return was completed and signed.

11. Play Area:

1. The SSDC Play Area inspection report was discussed and its contents were noted.
2. S Hawkins reported that he had purchased the paint and would start to paint the equipment.
3. It was agreed that the condition of the Horse Springer should be monitored.

12. Cemetery / Churchyard:

1. The design and wording for a monument on grave 152 (R Morse) was agreed.
2. S Hawkins asked if the other bench in the Churchyard was likely to be returned. It was noted that it had been missing for some time and may have been scrapped. Clerk to ask Reverend Peter Hallett.
3. It was that S Hawkins could cut some small yew tree branches to enable the grass to be cut and to stop them growing into some grave stones.
4. It was agreed that the Parish Councillors should look at the Chapel in the Cemetery. It was agreed to meet at the Cemetery at 7pm on the day of the next Parish Council meeting on 4th June.
5. It was agreed that the Cemetery charges should be reviewed at the next meeting.

13. Horse Pond:

1. It was agreed that S Hawkins should cut the grass and vegetation in the brook along the road from the Dip to the village.

14. Footpaths:

1. Mrs B Mann reported that a stile at on a footpath at Cabbage Lane had collapsed. Mrs J Pyne thought that this had n been reported on the Somerset County Council's website and was on Eve Wynn's list of jobs.

15. Newsletter:

1. It was agreed to advertise the vacancies for Parish Councillors in the July edition.
2. Mrs A Clayton reported that the editors were planning to include an article about Mrs June Wood in the next edition.

16. Correspondence:

1. Somerset Waste Partnership – Newsletters – **noted.**
2. Somerset Community Foundation - Newsletter – **noted.**
3. SSDC Health & Wellbeing – Newsletter – **noted.**
4. SSDC - Area East Bulletin – **noted.**

17. Any other business of importance: None

Meeting Closed at 9:20pm

Date of next meeting Thursday 4th June 2015 starting at the Cemetery at 7pm.