

St Margaret's Hall
Management Committee
Minutes of Meeting
Friday 21st February 2014 1930

1. Present

John Macdonald (Chair), Chris Bailward (Deputy Chair), Vicky Franklin, Emilie Gordon, Maria Hawkins, Jacqueline Pyne, Sarah Warren (Secretary).

2. Apologies

Gareth Cherry, Sally Collins, Paddy Hughes, Keith Norman, June Wood.

3. Minutes

Previously circulated, signed.

4. Matters arising

Conditions of Hire. JM has now laminated the revised Conditions of Hire document, and added an information sheet and the fire notice. They are displayed in the Hall.

Hiring Agreement. JM has drafted a shortened amended version of the ACRE model agreement and sent it to the Community Council for Somerset to check the legal liability aspect. JM hopes it will be ratified in time for the AGM in May. In the meantime we are to use the new Conditions of Hire and the old version of the agreement.

Amendment for officers' booklet. As requested a booklet has been produced for SC.

5. Chair report

Nothing much to report since the last meeting.

The heating regime appears to be having the desired effect in keeping the building relatively dry but, unfortunately, the problem of the floor has reared its ugly head again.

The issue over the high ceiling meaning that the lower reaches of the hall and floor are cold was raised again. It was agreed that JM should revisit Ditchat to ascertain savings on their heating bill as a result of installing destratification fans at a cost of approximately £700. **Action: JM.**

6. Treasurer's report

The village hall continues to be in a strong financial position even after the recent spend on re-decoration. The cost of re-decoration was £3,886; in addition a further £941 was spent on external repairs to the woodwork/roof prior to painting. This cost was easily met from accumulated funds which

have been held on the COIF savings account. This will result in a negative cash flow for the full year however the hall still has accumulated funds allowing it to meet any future repairs/maintenance.

7. Bookings' report

EG reported that all classes are running with no problems. We have a few adult parties booked and have had about four enquiries in the last two months as a result of the internet web-site which is encouraging. Everything else remains unchanged.

8. Sports' report

No report was received.

9. Maintenance

Hall Floor The floor has deformed again. The problem with the floor itself seems to be there is no room for it to expand sideways in the winter and so it buckles upwards. JM reported that when he inspected underfloor when the floor was last rectified that the air blocks were fine and the sleeper walls and joists were dry. (This is in the already wettest winter for 250 years).

Fire certificate An inspection is required in April. All agreed that JM will ask Mr Bliss, a former fire officer if this is needed only a year after the equipment was installed and that if it is JM will ask the company which commissioned the fire equipment to check it, having questioned whether it cannot be done for less than c £65 this first year. **Action: JM.**

10. AOB

First Aid Kit JM reported that half the required contents are either missing or out of date; St John's Ambulance supply new boxes for approximately £20 or refills for approximately £7. It was agreed that JM should buy a new one.

Action: JM.

Accident and Emergency Poster. VF suggested and it was agreed that the grid reference of the hall be added to the Accident and Emergency poster.

Action: JM. There was some discussion over the result of changes to local Minor Injuries and A&E services. *(JM clarified following the meeting that the minor injuries service is still provided in Wincanton but now at the Wincanton Health Centre in Dykes Way. The same service is provided as was by Verrington but, interestingly, for longer hours. JM has provided the postcodes for Sat Nav purposes, and has updated the Accident and Emergency poster. Details are given below as important general information).*

Notice Board JM reported that the Hallmark visitors had remarked that the noticeboard in the porch is shabby. It was noted that it is mainly used to display a large version of the Definitive Map of the Parish. Following a discussion of the high cost of smart, glass-fronted notice boards and the tendency for them then to be vandalised, plus the point that The Villager and

the Hall Web-site served the same function, it was agreed to leave the board as it is.

11. Date of next meeting

AGM on 10 May 2014 0930, to be followed immediately by the next Management Committee meeting.

The meeting closed at 2030.

Hall Grid Reference
ST 701241

Nearest Doctors' Surgery: TEMPLECOMBE

Open 0845 to 1500

Rock House, Station Road. BA8 0JR Tel: 01963 370224

Nearest Minor Injuries Unit: WINCANTON

Open 0830 to 1800 Mon to Fri, Not Bank Holidays

Wincanton Health Centre, Dykes Way. BA9 9FQ Tel: 01963 435700

Nearest Accident & Emergency Unit

Open 24 hours

Yeovil District Hospital, Higher Kingston. BA21 4AT Tel: 01935 384355