

St Margaret's Hall Management Committee Minutes of Meeting

Friday. 18th November 2016. 1900

1. Present

Vicky Franklin, Charles James, Emilie Gordon, Gillian Miles, John Macdonald (Chair).

2. Apologies

Chris Bailward (Deputy Chair), Gareth Cherry (Treasurer), Ann Franklin, Maria Hawkins, Jacqueline Pyne, Hannah Williamson.

3. Minutes of previous meeting on 16th September 2016.

Previously circulated, signed.

4. Matters arising.

Lighting. Mea Culpa: JM apologised; he has still to make contact with Rupert Martin of Dextra. Action. JM.

Crockery. JP had sourced the Athena Hotelware crockery and had found a website that offers a discount on the original prices. The committee has already approved the spend for 72 places of crockery. JM wished to have the committee's view on size and shape before going ahead with the order. Action. JM.

Floor. The floor has risen slightly more than last year. The area has been marked with tape, kindly provided by Phil Franklin and signs are displayed near the damage. Mark Kendall will be digging the French trench shortly. At the same time he will be using his drain ferret to check the conditions and direction of the drains below the downpipes. When the trench is completed we will have to carry out a comprehensive repair on the floor.

Emergency stairs. The renewal of the newall post and balusters will be done at the same time as the French trench by Mark.

Playgroup toys. JM contacted former chair, Gill Elston to enquire about ownership of the toys. As far as she is aware the Hall built up the stock of toys over a long period and was of the opinion that it would be a good idea to follow VF's suggestion to dispose of them. It will be most unlikely that we would be utilising the toys again. They are getting long in the tooth and haven't been used in the recent past. The necessity of CRB checks and the requirement to set up vulnerable person's policies is likely to preclude the Hall from setting up another toddler group. The committee agreed to dispose of the toys at the September meeting. JM contacted the Home Farm Trust to see if they might be interested and a member of the charity collected a selection of toys that might be suitable for the charity's sale at Wincanton Memorial Hall. There is a lady who is setting up a playgroup who might be interested in some of the toys. She has yet to contact JM and if she does utilise some of the toys it was suggested that JM ask for a contribution to Hall funds.

Fund Raiser. JM is still in discussions with John Sansom about the possible auction to be held in the new year. There will be a fundraiser for the Village defibrillator on December 3rd. It will take the form of a seasonal fair. John would appreciate it if the information could be disseminated to as many people as possible. The Hall will be paid for the time used and the remainder of funds raised will go for the defibrillator.

Trustees. JM has been unable to contact the Secretary at the South Cheriton United Football Club. VF suggested he should get over his natural antipathy and recontact Keith Norman, who is now the chairman of the Club. Action. JM.

5. Chair report.

Very little to report since the last meeting.

Unfortunately, the floor has distorted again, although later than last year, possibly due to the dry autumn.

6. Treasurer's report.

With cash on hand and healthy accumulated funds currently standing at £11,005 the hall remains in a strong financial position. We are well placed to cover any repairs or maintenance that need to be carried out. We have taken advantage of the present price of oil and have filled the tank recently in preparation for the colder months ahead.

7. Booking's report.

Everything remains unchanged, classes running to schedule and smoothly.

8. Sports report.

Nil report.

9. Maintenance.

Boiler. Martin Holloway carried out the boiler service on 4th November. The flexible pipes were replaced as was the burner nozzle. The boiler is serviceable for another year.

Oil Tank. JM had to resort to a locksmith to retrieve the broken key from the oil tank lock. The oil tank has now been replenished for the winter.

10. AOB.

Inventory. An inventory will be required when the new crockery is in place. JM asked for volunteers.

12. Date of next committee meeting.

3rd February 2017. 1900.

The meeting closed at 1945.