

St Margaret's Hall Management Committee Minutes of Meeting

Friday. 3rd February 2017. 1730

1. Present

Chris Bailward (Deputy Chair), Gareth Cherry (Treasurer), Ann Franklin, Emilie Gordon, Jacqueline Pyne, John Macdonald (Chair).

2. Apologies

Maria Hawkins, Gillian Miles, Vicky Franklin, Charles James, Hannah Williamson.

3. Minutes of previous meeting on 18th November 2016.

Previously circulated, signed.

4. Matters arising.

Lighting. JM has made contact with Rupert Martin of Dextra. Very positive outcome. The Lighting Design Manager, Curtis O'Donnell, and his assistant visited the hall and spent an hour looking around the hall and made some suggestions. In the course of conversation he asked who would be fitting the lights. JM replied, most likely our local electrician, and asked about a rough costings. Mr. O'Donnell was under the impression that Rupert would provide the luminaires free of charge. This was confirmed by a later e-mail. He produced a plan for relighting the hall with LED lighting. The committee agreed the plan and JM will write a fulsome thank you to Rupert for his very generous donation. Action. JM.

Crockery. A sample setting of the crockery was laid out for the committee to view. A discussion followed on the disposal of present crockery. JP pointed out that the pink crockery was the property of the WI. She will consult the WI and report back to the committee. Action. JP.

Floor. There was a discussion on the continuing problem of the floor. It will take some time for the french drain to do it's work and in the mean time the damage to the floor must be rectified. CJ had suggested that the area of damage be roped off and CB suggested the possibility of closing the Hall until such time as the floor was repaired. Everybody was in agreement that it should be rectified post-haste in order to mitigate the possibility of hall users having accidents. CJ has had a look at the floor, and it needs lifting and refitting on a clip system, not nailed, to allow it to move, and there should be 6 mm per metre width gap for expansion. Action CJ and JM.

Emergency stairs. The renewal of the newall post and balusters has been completed with the post embedded in concrete. This wasn't the case with the old post, which may have been the reason for it's rotting away.

Trustees. JM approached Keith Norman, the chairman of the South Cheriton United Football Club Committee to see if he would replace Tim O'Keefe as the representative of the club on the committee. Having previously sat on the committee, Keith was not keen to renew his acquaintance. He was of the opinion that he could quite happily deal with the committee through its officers on an ad hoc basis. JM suggested that he approach Michelle Hix, who is the secretary of the club, to see if she might be willing to join the committee. JM pointed out that the Art Classes weren't represented on the committee, although JP didn't think it was necessary. Action. JM.

5. Chair report.

Apart from the continuing problem with floor, which we have discussed under Matters Arising, the Hall continues to run relatively smoothly. The French drain has been completed and the drains cleared. This includes one of the downpipes which was completely blocked, which can't have been helpful.

6. Treasurer's report.

The hall maintains a healthy financial position with cash/retained earnings of £11,463.53, more than enough to cover the ongoing maintenance schedule of the hall as well as the establishment of a French drain along the outer wall to hopefully reduce water ingress and the warping of the wooden floor (cost of this is excluded from the above figure as yet to receive the bill)

Apart from the post Christmas cold snap temperatures through the course of Autumn/Winter have been mild. This along with a new 2 year electricity supply agreement with SSE should reduce the annual energy bills of the hall.

7. Booking's report.

The Village Hall continues normally with all the usual classes and activities booked. The Horsington Primary School are putting on their biannual production in the week starting March 13th. All the various classes are happy to allow the school priority for the week.

8. Sports report.

The South Cheriton football club is now operating one men's team and 4 youth teams. The senior team plays in a league in which at present they are placed third. The under 15's are mid table in their league and are still well placed in two cup competitions. The under 10's have qualified for a promotion and the under 9's and under 7's play within leagues and also have ad hoc games.

9. Maintenance.

Presently, all maintenance is up to date.

10. AOB.

Inventory. An inventory will be required with the new crockery in place. JM will ask for volunteers in the near future to carry out an inventory. Action. JM.

(Post Meeting) Heating. Charles James has installed expansion bellows into the heating pipes and repaired a leak in the system. Our thanks must go to him for using up part of his weekend to complete the task.

11. Date of next committee meeting.

The AGM will be held on the 6th May 2017. 0930. The Post AGM meeting after the AGM.

The meeting closed at 1810.