

# St Margaret's Hall Management Committee Minutes of Meeting

Friday. 2nd February 2018. 1900

## **1. Present**

Gareth Cherry (Treasurer), Ann Franklin, Oliver Franklin, Emilie Gordon, Jacqueline Pyne, John Macdonald (Chair).

## **2. Apologies**

Chris Bailward (Deputy Chair), Vicky Franklin, Maria Hawkins, Charles James, Gillian Miles, Hannah Williamson.

## **3. Minutes of previous meeting on 30th August 2017.**

Previously circulated, signed.

## **4. Matters arising.**

Lighting. JM personally visited Dextra's offices. Unfortunately, the company doesn't have a Marketing department as such. A plaque will be made up by a local engraver. This is in hand. The plaque should be in place by the time of the Village Hall dinner. Action. JM.

Trees. OF and his father have made a start on topping the trees and laying a hedge. JP asked if there would be a possibility that some of the local youths would be able to make a passage through the hedge now that it had been cut back. OF assured the committee that there would be no possibility of that; the hedge being too thick. OF commented that while the hedge cutting was in progress, he had discovered that the cover to the cess pit was a very flimsy metal plate. It requires the building up of the layers of brick and the placing of a more substantial metal cover. The committee approved the work to be done as it was a safety concern. Action. JM.

Fund Raiser. A discussion was held about a prospective menu and it was determined that the main course would be a leek and chicken casserole with a vegetarian option. The ticket price was set at £15, a slight rise over the previous dinner, but most felt that the villagers who were interested in attending would view the dinner as a worthwhile cause. EM made a plea for all committee members to canvass neighbours to support the function. GC will produce a flyer for OF to display in the South Cheriton Garage. JM proposed a sample dinner at his home on Tuesday 20th February 1900 for committee members. Action. Committee.

Dog Mess. The new notices have been attached to the wheelie bin.

Letter to Villagers. The letter went out to all villagers with the latest copy of the Villager magazine. Our thanks must go to the Committee for the Villager and to Sue Morgan for their help and for allowing us to utilise their distribution system to circulate the letter.

## **5. Chair Report.**

*Very little to report. Without wishing to tempt fate, the rectifications to the floor appear to have had the desired effect, especially as the weather has been particularly wet this winter.*

## **6. Treasurer's report.**

*St Margarets Hall ran a small deficit of £565.68 for the quarter ending 31st January. The main reason being that the annual insurance policy renewal was settled for £990.14. The village hall remains in good financial health with cash on hand and accumulated funds currently standing at £8700.06. What is also encouraging is that after a quiet previous quarter for bookings, deposited receipts were up 257% for this quarter totalling £896.*

## **7. Booking's report.**

*All the classes have started for the winter terms and seem to be happy. We have a booking for the Horsington School disco, but apart from this booking, no others. This is a very quiet period, and hopefully, things will get busier as the year progresses. There is nothing further to report.*

## **8. Sport's report.**

*The teams have hardly played this winter due to adverse weather. The Sunday team is top of their division while the Saturday team languishes in 6th place. The under 10's maintain a creditable 2nd place in their league.*

## **10. Maintenance.**

Nil maintenance scheduled.

## **11. AOB.**

Changing rooms. OF presented the estimate for the tiles to be replaced in the changing rooms. The bottom 4 rows of tiles and the step tiles to be replaced at a cost of £320. The committee approved the spend. Action. OF. At OF's request, JM viewed the stairway leading from the changing rooms for the purposes of risk assessment and the structure will need to be repaired in the near future. The summer was proposed as a suitable time for the repair to be carried out.

Cleaning. GC suggested that the internal roof needed to be cleared of cobwebs. The cleaners will be asked to carry out the task. Action. JM.

## **12. Date of next committee meeting.**

The next meeting, a pre Annual General Meeting to approve the years financial audit, followed by the AGM will be held on the 5th May at 1000. The post AGM meeting will be held immediately after the AGM.

The meeting closed at 1955.